



HILLINGDON  
LONDON



# Corporate Services, Commerce and Communities Policy Overview Committee

## Councillors on the Committee

Richard Mills (Chairman)  
Wayne Bridges (Vice-Chairman)  
Lindsay Bliss  
Nicola Brightman  
Farhad Choubedar  
Alan Deville  
Jazz Dhillon  
Vanessa Hurhangee  
Kerri Prince

**Date:** THURSDAY, 11 OCTOBER  
2018

**Time:** 7.30 PM

**Venue:** COMMITTEE ROOM 6 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

**Published:** Wednesday, 3 October 2018

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This Agenda is available online at:  
<http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=243&Year=0>

*Putting our residents first*

Lloyd White  
Head of Democratic Services  
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## Terms of Reference

The Following Terms of Reference are common to all Policy Overview Committees (referred to as “The overview role”):

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.
7. In accordance with the Local Government and Public Involvement in Health Act 2007, to consider ‘Councillor Calls For Action’ (CCfA) submissions.

To perform the policy overview role outlined above in relation to the following matters:

1. Democratic Services
2. Localism
3. Central Services, incl. Human Resources, ICT, Communications & Legal Services
4. Capital programme, property, construction & facilities management
5. Financial Planning & Financial Services
6. Enforcement and anti-fraud activities
7. Procurement
8. Performance Improvement
9. Economic development & town centres and regeneration
10. Local commerce, employment, skills and job creation
11. Local Strategic Partnership and Sustainable Community Strategy;
12. Community engagement, partnerships and the voluntary sector
13. Equalities and Community Cohesion
14. Community Safety
15. Public Safety & Civil Protection
16. Energy use and carbon reduction
17. Health & Safety

# Agenda

## **CHAIRMAN'S ANNOUNCEMENTS**

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## Minutes

Corporate Services, Commerce and Communities  
Policy Overview Committee  
Thursday, 20 September 2018  
Meeting held at Committee Room 4 - Civic Centre,  
High Street, Uxbridge



Published on:

Come into effect on: Immediately (or call-in date)

### **Members Present:**

Councillors Richard Mills (Chairman)  
Wayne Bridges (Vice-Chairman)  
Nicola Brightman  
Farhad Choubedar  
Alan Deville  
Jazz Dhillon  
Kerri Prince

### **Apologies:**

Councillors Lindsay Bliss  
Vanessa Hurhangee

### **Substitutes:**

Councillors Robin Sansapuri  
Steve Tuckwell

### **Officers Present:**

Ian Anderson, Business Manager, Complaints and Enquiries  
Dan Kennedy, Deputy Director, Housing, Environment, Education, Health & Wellbeing  
Jacqui Robertson, Service Manager for Community Safety  
Luke Taylor, Democratic Services Officer

## **21. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Lindsay Bliss and Vanessa Hurhangee, with Councillors Robin Sansapuri and Steve Tuckwell substituting.

## **22. DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **23. MINUTES OF THE MEETING HELD ON 24 JULY 2018**

**RESOLVED:** That the minutes of the meeting held on 24 July 2018 be agreed as a correct record.

## **24. EXCLUSION OF PRESS AND PUBLIC**

It was agreed that all items would be considered in public.

## **25. ANNUAL COMPLAINTS AND SERVICE UPDATE REPORT**

The Business Manager for Complaints and Enquiries introduced his report, and informed Members that as a result of a review of the Council's corporate complaints procedure by this committee, it had resulted in significant changes to the way complaints are now being handled. His report would show the impact of these changes, in particular the procedure had been streamlined and fewer complaints were now escalating to stages 2 and 3.

The Committee were informed that for the period 1 April 2017 to 31 March 2018:

The number of informal complaints had reduced from 416 in 2016/17 to 222 for 2017/18. The main reason for the reduction in informal complaints recorded was the change in service provider, as the current provider is more effective at answering the questions being asked.

The number of Stage 1 complaints had fallen from 285 for 2016/17 to 243.

The number of Stage 2 complaints had also fallen from 40 in 2016/17 to 23 for 2017/18. This was expected, as officers are applying the revised corporate complaints procedure by using their discretion to escalate a complaint direct from Stages 1 and/or 2 to the Ombudsman.

There were no Stage 3 complaints recorded for 2017/18.

The number of complaints investigated by the Ombudsman for 2017/18 was ten. The Committee can have some reassurance that the implementation of the change in the complaint procedure had not resulted in a deterioration of performance.

Councillors heard that 8,502 Members Enquiries were received for 2017/18, and the year before it was 9,185. This change was largely due to the way that enquiries were recorded, with multiple enquiries received on the same issue classed as one enquiry.

The Committee heard that four compliments were received, but was informed that this could be due to the fact that the recording of compliments is not promoted as well as it should be. Members were informed that an article would be appearing in the Council's All Staff E-mail to encourage officers to send their compliments to the Complaints and Enquiries Team so that they can be better recorded.

Members commented that the impact of the Committee's review into the complaints procedure has led to clear improvements, and stated that the statistics showed that the Council dealt with complaints efficiently. Councillors also noted that there were probably many more compliments received but these were not recorded.

Responding to questioning from the Committee, the Business Manager for Complaints and Enquiries confirmed that when a complaint is received and dealt with informally, the Council aim to reply within two or three working days. If a complaint is registered as a formal complaint, it is acknowledged within two working

days and the complainant is then informed who will respond and when they can expect to receive their response.

Councillors were also informed that, where the Council were deemed to be at fault and a complaint upheld, the organisation will complete a “learning memo”, report the result of the complaint to Senior Managers in the relevant service area, and the Council can then follow-up on this to ensure services are improved.

**RESOLVED: That the Annual Complaint Report for Corporate Services be noted.**

## **26. REVIEW A: POLICING IN HILLINGDON**

The Deputy Director for Housing, Environment, Education, Health and Wellbeing, and Service Manager for Community Safety were in attendance at the meeting and addressed the Committee with details of the policing structures in Hillingdon.

Councillors were informed that the Community Safety Team (CST) identified the needs of the borough with regards to crime prevention, and was working with partners in the Safer Hillingdon Partnership to tackle a number of issues, such as youth violence, burglary, anti-social behaviour and domestic abuse. The team works alongside other Council departments, such as Housing, Anti-Social Behaviour and Social Care, as well as the Police, Fire Brigade and private sector landlords, to identify these issues to tackle. Once identified, the CST’s partners can then pass on any resident feedback regarding local issues to the relevant partner and action can be taken to tackle the problem with partners, for example; police, truancy officers, environmental enforcement teams, trading standards etc.

The Committee heard that the Safer Hillingdon Partnership (SHP) was a statutory body responsible made up from a number of statutory members, that receives progress reports on crime and sets targets for crime prevention. The SHP also completes needs assessments for the Borough, and compares Hillingdon with other neighbouring local authorities, and once a year, sets a plan to tackle local issues. It is also able to hold partners to account for the delivery of local actions plans to tackle these concerns.

The Service Manager for Community Safety discussed the changes made to policing within Hillingdon, and noted that on 6 June 2018, Hillingdon joined the London Boroughs of Ealing and Hounslow to form the West Area Basic Command Unit (BCU), which replaced the Metropolitan police’s old 32-borough model by merging neighbouring local police forces to form twelve new BCUs. Trials for the model were carried out in the east, and central north, of London.

Members were informed that the Council funds two sergeants and 5.5 constables with two grants; an annual grant of £81k, and a further grant of £538k for three years which ends in March 2020. These grants are matched by the Mayor’s Office for Policing and Crime (MOPAC), which provides a further 7.5 constables. Currently, in the north of the Borough there is one sergeant and five constables, while one sergeant and eight constables operate in the south of the Borough. Officers were

asked whether Ealing and Hounslow fund additional officers, and the Committee noted that an answer to this question would be supplied outside of the meeting.

The Committee heard that the Service Manager for Community Safety meets with the Safer Hillingdon Partnership, Inspector and both local sergeants on a fortnightly basis, as well as other officers who bring cases to the Tasking Teams. There is also the opportunity to directly task the Police with issues that have been raised via Member Enquiries, and if an investigation requires a specialised task, the Police are able to use a Tasking Team for this. It was confirmed that Tasking Teams were still ring-fenced to Hillingdon, with money allocated for Hillingdon only.

Responding to questioning from Councillors, it was confirmed that one of the current Partnership Inspectors was in Hillingdon before the new BCU-merger, and the other has come from Hounslow. Members also heard that at the end of each month, the two partnership sergeants share their day-to-day work results with the Council to examine what actions they have taken over the previous month. It was noted that when large Metropolitan Police operations take place, such as at Notting Hill Carnival, then Police officers who are usually on patrol in Hillingdon may be called away to help at these events.

The Committee were informed that under the new policing structure, there were more regular meetings taking place between the Council and Police, with other Council departments represented, and not just Community Safety officers. The Deputy Director for Housing, Environment, Education, Health and Wellbeing confirmed that this helps the Council to ensure they are getting value for their financial contributions, and allows the Service Manager for Community Safety to look at the Borough's priorities and ensure they are considered and protected by the Police, as well as leading to more cohesive working that is directed more through intelligence.

Members asked whether there were initiatives in place to improve problem areas for the Borough, and heard that a lot of work was happening on current issues, such as violent or knife crime. The use of knife arches and plain-clothes officers has helped, while the Safer Neighbourhood Board is using companies to go to schools to deliver messages to pupils on the consequences of actions and knife crime. The Committee noted this was good to hear, as knife crime is a major issue, both nationally and within London, and also commented that Ward Panels had noted that drug and knife crime has reduced lately, which was promising news and a reflection of the good work that is happening to tackle local issues.

Responding to Councillors' questioning, it was confirmed that with regards to Tasking Teams, the Council now have more ownership of local issues as they can direct officers specifically to areas where they have heard local issues have arisen or may arise, and the Service Manager for Community Safety confirmed that this was a good way to get value for money for the Council's contributions. Members heard that it is important to remember that there are occasions when officers must be given flexibility to deal with issues that could be related to high-level intelligence.

The Deputy Director for Housing, Environment, Education, Health and Wellbeing cited fly-tipping as an example of where the new policing structures have also been



beneficial to the Council. Previously, when incursions onto land have led to fly-tipping, and Council legislation could take a couple of days to pass to counter this issue, while the Police could act immediately. Now, with the new BCU, it is possible for officers to contact the Borough Commander or Superintendent directly, who can treat an incursion as a priority and act quickly to prevent fly-tipping or damage to the site. Historically, this has been a major issue for residents and has come at a high cost to the Council, as cleaning up from fly-tipping diverts resources away from other areas. This direct link to senior Police figures within the BCU have allowed the police to act quickly and effectively, and also help foster a shared understanding of the priorities of the Council.

The Committee expressed concern that there was a possibility the Council could lose its direct contact with the Police under the new structure, and that resources could be diverted away from Hillingdon to neighbouring boroughs. However, the Deputy Director for Housing, Environment, Education, Health and Wellbeing confirmed that, while on occasions officers may be diverted away to help with issues outside Hillingdon, this issue works both ways and Hillingdon can call on additional officers from Hounslow or Ealing to help with major issues. Additionally, this helps with the responsiveness to issues and fosters a mutual understanding that is beneficial, as well as giving the Council further experience and knowledge that they can rely on from officers outside the Borough.

The Service Manager for Community Safety confirmed that the Council are confident the Tasking Teams have a robust structure. One sergeant has changed since the formation of the new BCU, but this did not alter the relationship between the Council and the Police. Furthermore, it can be helpful for changes to take place, as officers are able to bring best practice from other Boroughs or areas of the country.

The Deputy Director for Housing, Environment, Education, Health and Wellbeing confirmed that CCTV infrastructure was a key area of investment for the Council to not only tackle crime, but also reduce the fear of crime. There are around 900 CCTV cameras in the Borough, and many of these have been in operation for around twenty years, which led to the decision by Cabinet to agree a three-year programme to upgrade the CCTV cameras in Hillingdon. So far, 87 upgrade schemes were in the process of being rolled out, and this was due to be completed by the end of autumn. It was also confirmed that the rollout was being completed quicker ahead of the timescale laid out for the project.

Members heard that the Uxbridge town centre CCTV had been upgraded, and the CCTV Control Room was being improved. The investment means that the old analog system will be upgraded, which will lead to clearer pictures, greater zoom capabilities and the ability to focus cameras on an incident. Furthermore, a number of systems that are currently standalone, without their recordings connected to the control room, can only store recordings for 30 days. Under the new system, the cameras are wireless, high-definition, and connected to the control room hub. The new system significantly enhances the surveillance capabilities of the Borough, as the new technology is able to “auto-track”, meaning it can sense motion and pan around to follow someone or something, whereas previous cameras had to be fitted and manually moved.

Responding to questioning from the Committee, officers confirmed that the new cameras are capable of facial and movement recognition, and provide sharp, clear images, even in low-level light. It was agreed that officers would try to demonstrate the new CCTV capabilities to the Committee at a future meeting, if possible.

Councillors asked whether the CCTV footage was available for the local police force, and were informed that there were police operators within the CCTV Control Room. This allows the police to see an issue and report it straight away, along with sending images to the Police immediately. The Police can also formally request footage, which can be provided by the control room faster than previously. Members agreed that this was encouraging to hear, and any methods to speed up the process of getting information to the Police were very welcome.

In response to questions from Members of the Committee, officers confirmed that the Council were in the process of upgrading the backup CCTV operation room. Members asked whether there was a backup system that would allow a supply of images to the CCTV control room, should electronic issues arise, and whether there was a single point of failure that could prevent images from being recorded. It was agreed that officers would provide a written answer to this question.

The Committee asked what the process was when a current issue was reported by local residents, and they were informed that the control room would be able to locate CCTV images of the area and pass these onto the police. This was recently put into practice after a spate of car break-ins, and allowed the Police to identify and arrest the perpetrators.

With regards to the new rollout of cameras, officers confirmed that they could be used for multiple purposes. Both fixed and movable cameras can be relocated if necessary, and mobile cameras can be moved to a new location to deal with a current issue before being returned to its previous location if necessary. The Council and Police look at all options of where to locate the cameras to ensure they have the most impact on preventing crime.

Responding to questioning, officers confirmed the process for moving a standalone camera. This involved ensuring that the move adhered to GDPR rules and a privacy impact assessment, before proving that the move of the camera was justifiable with current evidence, and other less intrusive actions had failed. The Council would engage with the Police and contact centre to gather the relevant evidence, and then put in a request to the relevant Cabinet Member to move of the camera. Once agreed with the Cabinet Member and Leader of the Council, often following a site visit, the installation and move of the camera was approved, and could take up to ten days.

Members heard that following the current rollout of CCTV cameras (Phase 1 & 2 of the rollout), Phase 3 would begin, which included cameras that were more dedicated to preventing fly-tipping and installing additional cameras where required.

Officers commented that the Council was linking up with neighbouring boroughs, and this has led to improved communication and warnings from the neighbouring boroughs, which was one major benefit of the new tri-borough structure. Members

heard that the Police were very good at sharing information, alerting the relevant teams and officers to react very quickly to any local issues.

The Committee asked about the potential of sharing information or images with police officers on the ground, and were informed that the Police within the control room could guide officers on the ground to an incident. Councillors heard that the next stage was being explored to develop CCTV to allow officers remote access to images, and once safeguards regarding CCTV have been received, this will take place and would be a significant help for police operations as officers carried tablets and could receive the images directly.

Regarding the future of the CCTV system, the Deputy Director for Housing, Environment, Education, Health and Wellbeing confirmed that they hoped for future automatic number plate recognition technology to be installed, which would help populate a database that could flag up vehicles that did not have tax or insurance, as well as vehicles that were of interest to the Police in relation to crimes. This would then allow the Police to build an idea of vehicle movements and give the Police a broader picture that would allow them to better combat crime.

The Committee thanked the officers for their attendance and important insight into the new policing structure and CCTV systems. Officers noted that the Partnership Sergeant stated that should any member of the Committee be interested on going on a tour with local police officers, then to contact them and this could be arranged. It was confirmed that a tour of the CCTV Control Room could also be organised.

**RESOLVED: That the evidence submitted within the witness session, with regards to the Committee's review into Policing within Hillingdon, was noted.**

**27. FORWARD PLAN**

**RESOLVED: That the Forward Plan be noted.**

**28. WORK PROGRAMME 2018/2020**

**RESOLVED: That the Work Programme be noted.**

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## REVIEW A: POLICING IN HILLINGDON

<b>Committee name</b>	Corporate Services, Commerce and Communities Policy Overview Committee
<b>Officer reporting</b>	Luke Taylor, Democratic Services
<b>Papers with report</b>	Appendix A – Scoping Report

### HEADLINES

As part of the Committee's review into the new policing structures in Hillingdon, and following the request from Committee members at the meeting on 24 July 2018 for witness sessions, key witnesses have been invited to answer questions relating to the review.

The witnesses presenting evidence and answering queries from the Committee are Ms Lisa Cronin, Inspector, Neighbourhoods and Partnerships, and Mr Andrew Deane, Chief Inspector, Neighbourhoods and Partnerships.

### RECOMMENDATION:

**That the Committee note and comment on the information presented as part of the witness session.**

### SUPPORTING INFORMATION

Members agreed at the meeting on 24 July 2018 that the Committee's first review topic would be the new policing structures in Hillingdon. At this meeting, potential witnesses were identified, and testimony from the Metropolitan Police Service was highlighted as a key witness session for the review.

As well as testimony from Council officers, it was agreed that Police involvement would be very important to the review, and the Committee agreed to invite local Police Officers to the meeting in October to hear evidence on how the new policing structure was working for the Police.

At the previous meeting on 20 September 2018, the Committee heard evidence from officers from the London Borough of Hillingdon, when Dan Kennedy, Deputy Director for Housing, Environment, Education, Health and Wellbeing, and Jacqui Robertson, Service Manager for Community Safety. Officers presented evidence to the Committee on the Council's role in the new policing structures, and how the changes have affected the Council and its officers, as well as answering any queries. The minutes of this meeting, including the witness session, can be found at Agenda Item 3.

The agreed Terms of Reference for the review were set out in the scoping report, which is attached as Appendix A.

### **Implications on related Council policies**

The role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet, who are responsible for the Council's policy and direction.

### **How this report benefits Hillingdon residents**

Policy Overview Committees directly engage residents in shaping policy, and recommendations from the Committees seek to improve the way the Council provides services to residents.

### **Financial Implications**

None at this stage.

### **Legal Implications**

None at this stage.

### **BACKGROUND PAPERS**

NIL.



## Corporate Services, Commerce & Communities Policy Overview Committee Review Scoping Report

**Working title: Reviewing the new local policing arrangements in support of the Council's community safety efforts and funded Tasking Teams**

### **1. REVIEW OBJECTIVES**

#### **Aim and background to review**

In February 2018, the Metropolitan Police announced major changes to the way that local policing was delivered in London through the introduction of Basic Command Units (BCUs).

BCUs replaced the Metropolitan Police's old 32-borough model by merging local policing in boroughs to form 12 BCUs. Each BCU is led by a chief superintendent who will be the BCU Commander, and buildings, staff and resources will be shared across borough boundaries. In Ealing, Hounslow and Hillingdon, the BCU Commander is Chief Superintendent Paul Martin.

Hillingdon combined with Ealing and Hounslow to form a BCU.

The BCU model was tested in two boroughs from January 2017, with Barking and Dagenham, Redbridge and Havering combined, as well as Camden and Islington boroughs. Hillingdon became a part of one of the next two BCUs to become operational across London.

At the Committee meeting on 20 July 2018, it was unanimously agreed to further explore Community Safety and Policing in Hillingdon as a potential review topic, and officers were requested to provide a scoping report that set out the guidelines to investigate the new policing structure and the impact that it will have upon community safety.

### **Proposed Terms of Reference (DRAFT)**

- 1. To understand the role played by, and, if required, what changes are necessary for the Community Safety team to work alongside the new emerging West Borough Command Unit for the Metropolitan Police;*
- 2. Considering how interface works on a daily basis, how contact takes place at a strategic level, and what synergy comes from the Council's investment in upgraded CCTV, in particular, the use of town centre ANPR cameras by the Police;*
- 3. Reviewing links to the Anti-Social Behaviour and Housing Teams, and defining / ensuring clear lines of responsibility for the Police, Registered Social Landlords, and other external bodies from issues arising.*
- 4. Reviewing the Council-funded Tasking Teams, both north and south of the A40, and how they will be managed going forward, and what good news results can be expected to reassure residents that Hillingdon is safe; and,*
- 5. Confirming that the Council is receiving value for money for its contributions to the West Borough Command Unit, and ensuring that money is not redirected away from Hillingdon to the other neighbouring Boroughs.*

## **2. INFORMATION AND ANALYSIS** (Where we are now?)

### **Current context**

The Community Safety Team at the London Borough of Hillingdon has a key role in supporting and coordinating the work of the Safer Hillingdon Partnership (SHP). The team monitors the priorities set annually by the SHP and works closely with key partners such as the police, fire service and health to develop and implement initiatives that keep these priorities on track. In working towards the aim of reducing crime and anti-social behaviour, it helps to ensure that all our residents who study, work and live in the Borough are safe. The Community Safety Team also takes a leading role on behalf of the Council in all Community Safety related issues and provides advice and support to residents, non-government organisations, other Council departments and Elected Members.

### **Key Information**

Prior to the merger of the three boroughs (Hillingdon, Hounslow and Ealing) on 6 June 2018 to become West London Basic Command Unit (BCU), Partnership Teams were known as the Partnership Tasking Teams. There are two teams, one for the North of Hillingdon and the other



for the South. Under the new BCU model, the officers who staff these teams will, other than in exceptional circumstances such as Grenfell, be 'ring-fenced' to Hillingdon and not be tasked for other duties such as 'resourcing up response teams'. The teams consist in total of two (2) sergeants and eleven constables. The purpose of the Partnership Teams is to reduce anti-social behaviour and the number of repeat victims of anti-social behaviour across the Borough. The officers deploy a number of different activities in order to achieve this aim such as high visibility and plain clothes patrols, together with problem solving and targeting areas where there has been an increase in crime such as motor vehicle theft, burglary and knife crime. The team is co-funded by the London Borough of Hillingdon.

Taskings for the teams are currently generated through the BCU Command and the Local Authority (Community Safety Team, ASBIT and Housing). Regular meetings are held with both Partnership Sergeants, and the Service Manager for the Community Safety Team attends the fortnightly Borough Tasking Meetings. The Service Manager is able to directly task both teams should any issue of concern arise. A work return for each team is received at the end of each month which is cascaded to senior officers within the Council.

Following the merger of the BCU, the Service Manager for Community Safety has met with both Lisa Cronin, the Partnership Inspector, and Chief Inspector Andrew Deane - Neighbourhoods and Partnership. Further meetings are scheduled to take place to review and refresh the way that the Council currently works with its Partnership Teams.

The Service Manager for Community Safety has a good working relationship with the police and is able to contact other police teams such as the Safer Neighbourhood Teams, Criminal Investigation Department and Safeguarding Teams to alert them to issues raised intelligence gathered during Partnership Tasking Events, and concerns raised by residents and Elected Members.

## **Responsibilities**

The portfolio Cabinet Member responsible is Councillor Douglas Mills, as Cabinet Member for Community, Commerce and Regeneration.

## **Connected activity**

The External Services Select Committee has a statutory responsibility to scrutinise the performance of the Safer Hillingdon Partnership. At its meeting in September, members of this Committee will be questioning the Metropolitan Police Service on the changes that have been recently implemented, as well as performance on a number of issues.

## **Further information**

Metropolitan Police (12 February 2018), *Met Announced Changes to Local Policing* (online). Available from: <http://news.met.police.uk/news/met-announces-changes-to-local-policing-294044>

The Mayor's Office for Policing and Crime (MOPAC); (Information available online at MOPAC website): <https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac>

### **3. EVIDENCE & ENQUIRY**

#### **Lines of Enquiry & Witness testimony**

Lines of enquiry will need to be worked up in due course.

Potential witnesses could include:

- Testimony from LBH Officers;
- Testimony from the Metropolitan Police Service;
- Testimony from representatives of Local Residents Associations;
- Testimony from the Mayor's Office for Policing and Crime (MOPAC);
- Testimony from the Cabinet Member.

Members may wish to suggest alternative witnesses.

#### **Emerging conclusions or themes for development**

These will emerge and become apparent as the review progresses.

### **4. REVIEW PLANNING & ASSESSMENT**

As Policy Overview Committees now operate under a multi-year work programme, the Committee has scope to undertake a more detailed review.

It is advised that witnesses attend in themed sessions. Draft timeframe & milestones are set out below and can be extended or reduced as the Committee sees fit:

<b>Meeting Date</b>	<b>Action</b>	<b>Purpose / Outcome</b>
24 July 2018	Agree Scoping Report	Information and analysis
20 September 2018	Witness Session 1	Evidence & enquiry
11 October 2018	Witness Session 2	Evidence & enquiry
6 November 2018	Witness Session 3	Evidence & enquiry

8 January 2019	Draft Final Report	Proposals – agree recommendations and final draft report
March 2019	Cabinet - Consider Final Report	Agree recommendations and final report
October 2019	Monitoring of implementation of recommendations	

*\* Specific meetings can be shortened or extended to suit the review topic and needs of the Committee*

**Resource requirements**

None.

**Equalities impact**

To be confirmed.

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## FORWARD PLAN

<b>Committee name</b>	Corporate Services, Commerce & Communities Policy Overview Committee
<b>Officer reporting</b>	Luke Taylor, Democratic Services
<b>Papers with report</b>	Appendix A – Forward Plan

## HEADLINES

The Committee is required by its Terms of Reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by the Cabinet or by the Cabinet Member).

## RECOMMENDATION

**That the Committee note the Forward Plan, and comment on any items coming before Cabinet if they see fit.**

## SUPPORTING INFORMATION

The Forward Plan is updated on the 15<sup>th</sup> of each month. An edited version to include only items relevant to this Committee's remit is attached as Appendix A.

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Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Decision Public or Private (with reason)
SI = Standard Item each month				Council Departments: RS = Residents Services SC = Social Care CEO =					
<b>Cabinet - 25 October 2018</b>									
276	<b>Sale of land between 48 and 50 Maple Road Uxbridge, UB4 9LR</b>	Cabinet is asked to declare the vacant council garage site (between 48 and 50 Maple Road, Uxbridge and held in the Council General Fund) surplus to requirements and to approve the disposal of the property at auction with planning consent for a residential development.	Yeading		Cllr Jonathan Bianco	RS - Michael Paterson / John McKenna		NEW	Private (3)
278	<b>Disposal of 4 Church Road, Cowley, UB8 3NA</b>	Cabinet is asked to declare the vacant Council property, 4 Church Road Cowley, held in the HRA Portfolio, surplus to requirements and to approve the disposal of the property at auction with planning consent for a residential development of up to 4 houses.	Brunel		Cllr Jonathan Bianco	RS - Michael Paterson / John McKenna		NEW	Private (3)
279	<b>Disposal of 3 garage sites on the Glebe Estate, West Drayton</b>	Cabinet is asked to declare the 3 vacant Council garage sites on The Glebe Estate, held in the Council General Fund, surplus to requirements and to approve the disposal of the sites as one package, by informal tender with planning consent for residential use.	Heathrow Villages		Cllr Jonathan Bianco	RS - Michael Paterson / John McKenna		NEW	Private (3)
283	<b>Heating, Ventilation &amp; Air Conditioning Maintenance Service for the Civic Centre and other Corporate Buildings</b>	Cabinet will consider the appointment of a contractor to undertake the servicing and maintenance of Building Management Systems (BMS), heating, ventilation & air conditioning assets within the Civic Centre and other corporate buildings.	N/A		Cllr Jonathan Bianco	RS / FD - Brian Colyer / Michael Breen		NEW	Private (3)
286	<b>Award of a contract for the roofing repairs service to the Council's housing properties</b>	Cabinet will consider appointing a contractor for the repair of defective and leaking roofs on council housing properties, to ensure good maintenance of the housing stock and to be responsive to resident tenants when repairs are required.	All		Cllr Jonathan Bianco	RS - Gary Penticost		NEW	Private (3)
244	<b>Cleaning Service for the Civic Centre and other Hillingdon Properties</b>	Following competitive tender, Cabinet will consider the contract for the provision of cleaning services at the Civic Centre and premises across the Borough, comprising, internal cleaning, window cleaning and porter services. The scope of the contract includes 77 facilities across the Borough including libraries, children centres and other facilities used by residents.	All		Cllr Jonathan Bianco	RS / FD - Brian Colyer / Michael Breen			Private (3)

Cabinet - 15 November 2018									
284	<b>Free Burglar Alarm Contract</b>	Hillingdon residents aged 65 and over can apply to have a burglar alarm installed in their home free of charge. This report to the Leader of the Council will be to consider the contract for the professional installation of these.	All		Cllr Ray Puddifoot MBE	CEO - John Wheatley		<b>NEW</b>	Private (3)
282	<b>Purchase of 4 Sweeper Vehicles</b>	This report to Cabinet seeks approval to purchase 4 sweeper vehicles to be used by Waste Services based at Harlington Road Depot.	All		Cllr Jonathan Bianco	RS - Bobby Finch		<b>NEW</b>	Private (3)
Cabinet - 13 December 2018									
272a	<b>The Council's Budget - Medium Term Financial Forecast 2019/20 - 2023/24 BUDGET &amp; POLICY FRAMEWORK</b>	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2019/20 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	21-Feb-19	Cllr Ray Puddifoot MBE & Cllr Jonathan Bianco	FD - Paul Whaymand	Policy Overview Committees & statutory consultation with businesses & ratepayers		Public
273	<b>Assistance to Hillingdon's local voluntary organisations</b>	This report to Cabinet will make recommendations on the level of financial support to voluntary organisations for the 2019/20 financial year, demonstrating continued commitment to the vital work they do for residents in Hillingdon.	All		Cllr Douglas Mills	RS - Nigel Cramb	Corporate Services, Commerce & Communities POC		Public



## WORK PROGRAMME 2018 - 2020

<b>Committee name</b>	Corporate Services, Commerce and Communities Policy Overview Committee
<b>Officer reporting</b>	Luke Taylor, Democratic Services
<b>Papers with report</b>	Appendix A – Work Programme

### HEADLINES

To enable the Committee to track the progress of its work in 2018-2020 and forward plan its work for the current, and next, municipal year.

### RECOMMENDATIONS:

**That the Committee note the Work Programme 2018 – 2020 and agree any amendments.**

### SUPPORTING INFORMATION

The Committee’s meetings start at 7.30pm (unless stated otherwise below), and the meeting dates for the next municipal year are as follows:

<b>Meetings</b>	<b>Room</b>
20 June 2018	CR6
24 July 2018	CR4
20 September 2018	CR4
11 October 2018	CR4
6 November 2018	CR4
8 January 2019	CR4
5 February 2019	CR4
13 March 2019	CR4
9 April 2019	CR4
June 2019 - Date TBC	TBC
July 2019 - Date TBC	TBC
September 2019 - Date TBC	TBC
October 2019 - Date TBC	TBC
November 2019 - Date TBC	TBC
January 2020 - Date TBC	TBC
February 2020 - Date TBC	TBC
March 2020 - Date TBC	TBC
April 2020 - Date TBC	TBC

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Classification: Public

Corporate Services, Commerce & Communities Policy Overview Committee – 11 October 2018

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# Multi year work programme

Corporate Services, Commerce & Communities **2018**

**2019**

Meeting Month	June	July	September	October	November	January	February	March	April	June	July	September	October
Date	20	24	20	11	6	8	5	6	9	TBC	TBC	TBC	TBC

## REVIEW A: local policing arrangements in support of the Council's community safety efforts and funded Tasking Teams

Topic selection / scoping stage	Agree topic		Scoping report		Witness Session 1			Witness Session 2		Witness Session 3		Findings		Final Report		CABINET		Example only	
Witness / evidence / consultation stage																			
Findings, conclusions and recommendations																			
Final review report agreement																			
Target Cabinet reporting																			
Post review monitoring																			

## Title of Review B

Topic selection / scoping stage	Agree Topic				Scoping report														
Witness / evidence / consultation stage																			
Findings, conclusions and recommendations																			
Final review report agreement																			
Target Cabinet reporting																			
Post review monitoring																			

## Regular business items

Mid year Budget Update	X																		
Annual complaints & service update report	X																		
Cabinet's budget proposals for next financial year	X																		
Cabinet Forward Plan monitoring	X	X	X	X	X	X	X	All POCs	X	X	X	X	X	X	X	X	X	X	X

## One-off business items

Introductory report on overview and scrutiny	X												
Officer Report - Heathrow Business Rates					X								
Biennial Safety Review - Sports Grounds												X	
Officer Report - Overview of ICT operations	X												
Officer Report - Use of Space in Civic Centre	X												

## Past review monitoring

Recruitment					X										
Staff Induction & Retention												X		X	
Homophobic, Biphobic & Transphobic Bullying												X		X	

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